

| 班級內外掃評分表 |                 |            |              |      |      |        |       |    |                    |  |                   |                            |                     |                      |             |            |                     | 113年11月29日 |               |      |           |         |                      |     |  |      |      |                      |  |  |                        |                    |                 |
|----------|-----------------|------------|--------------|------|------|--------|-------|----|--------------------|--|-------------------|----------------------------|---------------------|----------------------|-------------|------------|---------------------|------------|---------------|------|-----------|---------|----------------------|-----|--|------|------|----------------------|--|--|------------------------|--------------------|-----------------|
|          | 教室              |            |              |      |      | 此區只有扣分 |       |    | 其他                 | 廁所   |                   |                            |                     |                      |             | 戶外         |                     |            | 辦公室、專科教室      |      |           |         |                      | 其他  |  | 總分   |      |                      |  |  |                        |                    |                 |
|          | 走廊、洗手台<br>（飲水機） | 垃圾桶<br>塑膠籃 | 窗戶、窗溝<br>前後門 | 教室地板 | 黑板板溝 | 講桌     | 窗台／陽台 | 掃具 | 完全未掃請註記 x 各項只有0或扣分 | 小便斗及感應器（a）<br>感應器上累積灰塵：-1<br>（b）小便斗有黃垢：-1<br>（c）尿騷味：-1 | 大便持殘垢：-1<br>灰塵：-1 | 垃圾桶全空+2<br>一桶未倒-1<br>全沒倒-2 | 地板有垃圾-1<br>無垃圾與拖地+1 | 置物、灰塵或垃圾             | 飲水機上方、瀝水處堆積 | 感應器、置物台、架積 | 掃具間（清潔、掃具擺放、堆放垃圾扣1） | 洗手台        |               |      | 校園地面（樓梯間） |         |                      | 垃圾桶 |  |      | 掃具擺放 | 洗手台                  |  |  | 地面無垃圾+1，角落無灰塵+1，潔淨拖地+1 | 完全未掃請註記 x 各項只有0或扣分 | 晨間（教室／外掃）整潔工作檢查 |
|          |                 |            |              |      |      |        |       |    |                    |  |                   |                            |                     | 台面髒污、菜渣              | 下方空間堆積或髒污   | 肥皂放置、補充    | 人為垃圾                | 落葉（樓梯灰塵）   | 掃具、垃圾桶、畚斗遺留掃區 | 台面髒污 | 下方空間堆積或髒污 | 肥皂放置、補充 |                      |     |  |      |      |                      |  |  |                        |                    |                 |
|          |                 |            |              |      |      |        |       |    |                    |  |                   |                            |                     | 三項全符合：+1<br>未符合2項：-1 |             |            |                     |            |               |      |           |         | 三項全符合：+1<br>未符合2項：-1 |     |  |      |      | 三項全符合：+1<br>未符合2項：-1 |  |  |                        |                    |                 |
| 班級       | +3--N           | ±3         | ±1           | ±2   | ±1   | -1     | -1    | -1 |                    | ±2   | ±2                | ±2                         | ±1                  | ±1                   | ±1          | ±1         | ±3                  | ±3         | ±3            | ±4   | ±1        | ±1      | ±3                   |     |  |      |      |                      |  |  |                        |                    |                 |
| 101      | 3               | 3          | 1            | 1    | 1    |        |       |    |                    | 2  | 2                 | 2                          | 0                   | 0                    | 1           |            |                     |            |               |      |           |         |                      |     |  | 91   |      |                      |  |  |                        |                    |                 |
| 102      | 1               | 0          | 0            | 0    | 1    |        |       |    |                    | 2  | 2                 | 2                          | 0                   | 1                    | 1           |            |                     |            |               |      |           |         |                      |     |  | 85   |      |                      |  |  |                        |                    |                 |
| 103      | 3               | 3          | 1            | 2    | 1    |        |       |    |                    | 2  | 2                 | 2                          | 1                   | 1                    | 1           |            |                     |            |               |      |           |         |                      |     |  | 94   |      |                      |  |  |                        |                    |                 |
| 104      | 3               | 3          | 1            | 2    | 1    |        |       |    |                    |  |                   |                            |                     |                      |             | 3          | 3                   | 3          |               |      |           |         |                      |     |  | 94   |      |                      |  |  |                        |                    |                 |
| 105      | 1               | 1          | 1            | 0    | 0    |        |       |    |                    |  |                   |                            |                     |                      |             | 3          | 2                   | 3          |               |      |           |         |                      |     |  | 86   |      |                      |  |  |                        |                    |                 |
| 106      | 3               | 3          | 1            | 2    | 1    |        |       |    |                    |  |                   |                            |                     |                      |             | 3          | 3                   | 3          |               |      |           |         |                      |     |  | 94   |      |                      |  |  |                        |                    |                 |
| 107      | 2               | 1          | 0            | 2    | 1    |        |       |    |                    | 2  | 2                 | 2                          | 1                   | 1                    | 1           |            |                     |            |               |      |           |         |                      |     |  | 90   |      |                      |  |  |                        |                    |                 |
| 108      | 2               | 3          | 0            | 1    | 0    |        |       |    |                    | 2  | 2                 | 2                          | 1                   | 1                    | 1           | 3          | 3                   | 3          |               |      |           |         |                      |     |  | 90.0 |      |                      |  |  |                        |                    |                 |
| 109      | 3               | 3          | 1            | 2    | 1    |        |       |    |                    | 2  | 2                 | 2                          | 1                   | 1                    | 1           | 3          | 3                   | 3          |               |      |           |         |                      |     |  | 94.0 |      |                      |  |  |                        |                    |                 |
| 110      | 3               | 3          | 1            | 2    | 1    |        |       |    |                    |  |                   |                            |                     |                      |             | 3          | 3                   | 3          |               |      |           |         |                      |     |  | 94   |      |                      |  |  |                        |                    |                 |
| 111      | 3               | 3          | 1            | 2    | 1    |        |       |    |                    |  |                   |                            |                     |                      |             | 3          | 2                   | 3          |               |      |           |         |                      |     |  | 93   |      |                      |  |  |                        |                    |                 |
| 112      | 3               | 3          | 1            | 1    | 1    |        |       |    |                    |  |                   |                            |                     |                      |             | 3          | 3                   | 3          |               |      |           |         |                      |     |  | 93   |      |                      |  |  |                        |                    |                 |
| 113      | 3               | 3          | 1            | 1    | 1    |        |       |    |                    |  |                   |                            |                     |                      |             | 3          | 3                   | 3          |               |      |           |         |                      |     |  | 93   |      |                      |  |  |                        |                    |                 |
| 114      | 3               | 1          | 1            | 1    | 1    |        |       |    |                    | 2  | 2                 | 2                          | 1                   | 1                    | 1           | 3          | 3                   | 3          |               |      |           |         |                      |     |  | 91.0 |      |                      |  |  |                        |                    |                 |
| 115      | 3               | 3          | 1            | 2    | 1    |        |       |    |                    |  |                   |                            |                     |                      |             | 3          | 3                   | 3          |               |      |           |         |                      |     |  | 94   |      |                      |  |  |                        |                    |                 |
| 116      | 3               | 3          | 1            | 0    | 1    |        |       |    |                    |  |                   |                            |                     |                      |             | 3          | 3                   | 3          |               |      |           |         |                      |     |  | 92   |      |                      |  |  |                        |                    |                 |
| 117      | 3               | 2          | 1            | 1    | 1    |        |       |    |                    | 2  | 2                 | 1                          | 1                   | 1                    | 1           |            |                     |            |               |      |           |         |                      |     |  | 91   |      |                      |  |  |                        |                    |                 |
| 118      | 3               | 3          | 1            | 1    | 0    |        |       |    |                    | 2  | 2                 | 2                          | 1                   | 1                    | 1           |            |                     |            |               |      |           |         |                      |     |  | 92   |      |                      |  |  |                        |                    |                 |
| 119      | 3               | 1          | 1            | 0    | 1    |        |       |    |                    |  |                   |                            |                     |                      |             | 0          | 1                   | 3          |               |      |           |         |                      |     |  | 85   |      |                      |  |  |                        |                    |                 |
| 120      | 3               | 1          | 1            | 1    | 1    |        |       |    |                    |  |                   |                            |                     |                      |             | 2          | 2                   | 3          |               |      |           |         |                      |     |  | 89   |      |                      |  |  |                        |                    |                 |
| 121      | 2               | 1          | 0            | 1    | 1    |        |       |    |                    | 2  | 2                 | 1                          | 1                   | 1                    | 1           | 1          | 1                   | 1          |               |      |           |         |                      |     |  | 85.5 |      |                      |  |  |                        |                    |                 |

| 班級內外掃評分表 |                 |            |              |      |      |        |       |    |                    |  |                   |                            |                     |         |            |         |            | 113年11月29日          |               |      |           |           |  |  |      |      |     |  |    |                        |                    |                 |  |  |
|----------|-----------------|------------|--------------|------|------|--------|-------|----|--------------------|--|-------------------|----------------------------|---------------------|---------|------------|---------|------------|---------------------|---------------|------|-----------|-----------|--|--|------|------|-----|--|----|------------------------|--------------------|-----------------|--|--|
|          | 教室              |            |              |      |      | 此區只有扣分 |       |    | 其他                 | 廁所   |                   |                            |                     |         |            |         |            | 戶外                  |               |      | 辦公室、專科教室  |           |  |  |      |      | 其他  |  | 總分 |                        |                    |                 |  |  |
|          | 走廊、洗手台<br>（飲水機） | 垃圾桶<br>塑膠籃 | 窗戶、窗溝<br>前後門 | 教室地板 | 黑板板溝 | 講桌     | 窗台／陽台 | 掃具 | 完全未掃請註記 x 各項只有0或扣分 | 小便斗及感應器（a）<br>感應器上累積灰塵：-1<br>（b）小便斗有黃垢：-1<br>（c）尿騷味：-1 | 大便持殘垢：-1<br>灰塵：-1 | 垃圾桶全空+2<br>一桶未倒-1<br>全沒倒-2 | 地板有垃圾-1<br>無垃圾與拖地+1 | 置物      | 飲水機上方、瀝水處堆 | 灰塵或垃圾   | 感應器、置物台、架積 | 掃具間（清潔、掃具擺放、堆放垃圾扣1） | 洗手台           |      |           | 校園地面(樓梯間) |  |  | 垃圾桶  | 掃具擺放 | 洗手台 |  |    | 地面無垃圾+1，角落無灰塵+1，潔淨拖地+1 | 完全未掃請註記 x 各項只有0或扣分 | 晨間（教室／外掃）整潔工作檢查 |  |  |
|          |                 |            |              |      |      |        |       |    |                    |  |                   |                            |                     | 台面髒污、菜渣 | 下方空間堆積或髒污  | 肥皂放置、補充 | 人為垃圾       | 落葉（樓梯灰塵）            | 掃具、垃圾桶、畚斗遺留掃區 | 台面髒污 | 下方空間堆積或髒污 | 肥皂放置、補充   |  |  |      |      |     |  |    |                        |                    |                 |  |  |
|          |                 |            |              |      |      |        |       |    |                    |  |                   |                            |                     |         |            |         |            |                     |               |      |           |           |  |  |      |      |     |  |    |                        |                    |                 |  |  |
| 班級       | +3--N           | ±3         | ±1           | ±2   | ±1   | -1     | -1    | -1 |                    | ±2   | ±2                | ±2                         | ±1                  | ±1      | ±1         | ±3      | ±3         | ±3                  | ±4            | ±1   | ±1        | ±3        |  |  |      |      |     |  |    |                        |                    |                 |  |  |
| 101      | 3               | 3          | 1            | 1    | 1    |        |       |    |                    | 2  | 2                 | 2                          | 0                   | 0       | 1          |         |            |                     |               |      |           |           |  |  | 91   |      |     |  |    |                        |                    |                 |  |  |
| 102      | 1               | 0          | 0            | 0    | 1    |        |       |    |                    | 2  | 2                 | 2                          | 0                   | 1       | 1          |         |            |                     |               |      |           |           |  |  | 85   |      |     |  |    |                        |                    |                 |  |  |
| 103      | 3               | 3          | 1            | 2    | 1    |        |       |    |                    | 2  | 2                 | 2                          | 1                   | 1       | 1          |         |            |                     |               |      |           |           |  |  | 94   |      |     |  |    |                        |                    |                 |  |  |
| 104      | 3               | 3          | 1            | 2    | 1    |        |       |    |                    |  |                   |                            |                     |         |            | 3       | 3          | 3                   |               |      |           |           |  |  | 94   |      |     |  |    |                        |                    |                 |  |  |
| 105      | 1               | 1          | 1            | 0    | 0    |        |       |    |                    |  |                   |                            |                     |         |            | 3       | 2          | 3                   |               |      |           |           |  |  | 86   |      |     |  |    |                        |                    |                 |  |  |
| 106      | 3               | 3          | 1            | 2    | 1    |        |       |    |                    |  |                   |                            |                     |         |            | 3       | 3          | 3                   |               |      |           |           |  |  | 94   |      |     |  |    |                        |                    |                 |  |  |
| 107      | 2               | 1          | 0            | 2    | 1    |        |       |    |                    | 2  | 2                 | 2                          | 1                   | 1       | 1          |         |            |                     |               |      |           |           |  |  | 90   |      |     |  |    |                        |                    |                 |  |  |
| 108      | 2               | 3          | 0            | 1    | 0    |        |       |    |                    | 2  | 2                 | 2                          | 1                   | 1       | 1          | 3       | 3          | 3                   |               |      |           |           |  |  | 90.0 |      |     |  |    |                        |                    |                 |  |  |
| 109      | 3               | 3          | 1            | 2    | 1    |        |       |    |                    | 2  | 2                 | 2                          | 1                   | 1       | 1          | 3       | 3          | 3                   |               |      |           |           |  |  | 94.0 |      |     |  |    |                        |                    |                 |  |  |
| 110      | 3               | 3          | 1            | 2    | 1    |        |       |    |                    |  |                   |                            |                     |         |            | 3       | 3          | 3                   |               |      |           |           |  |  | 94   |      |     |  |    |                        |                    |                 |  |  |
| 111      | 3               | 3          | 1            | 2    | 1    |        |       |    |                    |  |                   |                            |                     |         |            | 3       | 2          | 3                   |               |      |           |           |  |  | 93   |      |     |  |    |                        |                    |                 |  |  |
| 112      | 3               | 3          | 1            | 1    | 1    |        |       |    |                    |  |                   |                            |                     |         |            | 3       | 3          | 3                   |               |      |           |           |  |  | 93   |      |     |  |    |                        |                    |                 |  |  |
| 113      | 3               | 3          | 1            | 1    | 1    |        |       |    |                    |  |                   |                            |                     |         |            | 3       | 3          | 3                   |               |      |           |           |  |  | 93   |      |     |  |    |                        |                    |                 |  |  |
| 114      | 3               | 1          | 1            | 1    | 1    |        |       |    |                    | 2  | 2                 | 2                          | 1                   | 1       | 1          | 3       | 3          | 3                   |               |      |           |           |  |  | 91.0 |      |     |  |    |                        |                    |                 |  |  |
| 115      | 3               | 3          | 1            | 2    | 1    |        |       |    |                    |  |                   |                            |                     |         |            | 3       | 3          | 3                   |               |      |           |           |  |  | 94   |      |     |  |    |                        |                    |                 |  |  |
| 116      | 3               | 3          | 1            | 0    | 1    |        |       |    |                    |  |                   |                            |                     |         |            | 3       | 3          | 3                   |               |      |           |           |  |  | 92   |      |     |  |    |                        |                    |                 |  |  |
| 117      | 3               | 2          | 1            | 1    | 1    |        |       |    |                    | 2  | 2                 | 1                          | 1                   | 1       | 1          |         |            |                     |               |      |           |           |  |  | 91   |      |     |  |    |                        |                    |                 |  |  |
| 118      | 3               | 3          | 1            | 1    | 0    |        |       |    |                    | 2  | 2                 | 2                          | 1                   | 1       | 1          |         |            |                     |               |      |           |           |  |  | 92   |      |     |  |    |                        |                    |                 |  |  |
| 119      | 3               | 1          | 1            | 0    | 1    |        |       |    |                    |  |                   |                            |                     |         |            | 0       | 1          | 3                   |               |      |           |           |  |  | 85   |      |     |  |    |                        |                    |                 |  |  |
| 120      | 3               | 1          | 1            | 1    | 1    |        |       |    |                    |  |                   |                            |                     |         |            | 2       | 2          | 3                   |               |      |           |           |  |  | 89   |      |     |  |    |                        |                    |                 |  |  |
| 121      | 2               | 1          | 0            | 1    | 1    |        |       |    |                    | 2  | 2                 | 1                          | 1                   | 1       | 1          | 1       | 1          | 1                   |               |      |           |           |  |  | 85.5 |      |     |  |    |                        |                    |                 |  |  |

班級內外掃評分表

113年11月29日

|     | 教室              |            |              |      |      | 此區只有扣分 |       |    | 其他                   | 廁所  |                   |                            |                     |   |                     |         | 戶外        |         |           | 辦公室、專科教室 |               |     |      |      | 其他        | 晨間（教室／外掃）整潔工作檢查 | 總分 |                                |                      |         |
|-----|-----------------|------------|--------------|------|------|--------|-------|----|----------------------|---|-------------------|----------------------------|---------------------|---|---------------------|---------|-----------|---------|-----------|----------|---------------|-----|------|------|-----------|-----------------|----|--------------------------------|----------------------|---------|
|     | 走廊、洗手台<br>（飲水機） | 垃圾桶<br>塑膠籃 | 窗戶、窗溝<br>前後門 | 教室地板 | 黑板板溝 | 講桌     | 窗台／陽台 | 掃具 | 完全未掃請註記 X 各項只有 0 或扣分 | 小便斗及感應器（a）感應器上有黃垢：-1（b）小便斗有黃垢：-1（c）尿騷味：-1 | 大便持殘垢：-1<br>灰塵：-1 | 垃圾桶全空+2<br>一桶未倒-1<br>全沒倒-2 | 地板有垃圾-1<br>無垃圾與拖地+1 | 置飲品、垃圾<br>飲水機上方、瀝水處堆<br>灰塵或垃圾<br>感應器、置物台、架積 | 掃具間（清潔、掃具擺放、堆放垃圾扣1） | 洗手台     |           |         | 校園地面（樓梯間） |          |               | 垃圾桶 | 掃具擺放 | 洗手台  |           |                 |    | 地面無垃圾+1，<br>角落無灰塵+1，<br>潔淨拖地+1 | 完全未掃請註記 X 各項只有 0 或扣分 |         |
|     |                 |            |              |      |      |        |       |    |                      |   |                   |                            |                     |   |                     | 台面髒污、菜渣 | 下方空間堆積或髒污 | 肥皂放置、補充 | 人為垃圾      | 落葉（樓梯灰塵） | 掃具、垃圾桶、畚斗遺留掃區 |     |      | 台面髒污 | 下方空間堆積或髒污 |                 |    |                                |                      | 肥皂放置、補充 |
|     |                 |            |              |      |      |        |       |    |                      |   |                   |                            |                     |   |                     |         |           |         |           |          |               |     |      |      |           |                 |    |                                |                      |         |
| 班級  | +3~-N           | ±3         | ±1           | ±2   | ±1   | -1     | -1    | -1 |                      | ±2  | ±2                | ±2                         | ±1                  | ±1  | ±1                  | ±1      | ±3        | ±3      | ±3        | ±4       | ±1            | ±1  | ±3   |      |           |                 |    |                                |                      |         |
| 201 | 3               | 3          | 1            | 2    | 1    |        |       |    |                      |   |                   |                            |                     |   |                     |         | 3         | 2       | 3         |          |               |     |      |      |           | 93              |    |                                |                      |         |
| 202 | 3               | 3          | 1            | 2    | 1    |        |       |    |                      | 2   | 1                 | 1                          | 1                   | 1   | 1                   | 1       | 3         | 3       | 3         |          |               |     |      |      |           | 93.0            |    |                                |                      |         |
| 203 | 3               | 3          | 1            | 2    | 1    |        |       |    |                      |   |                   |                            |                     |   |                     |         | 3         | 3       | 3         |          |               |     |      |      |           | 94              |    |                                |                      |         |
| 204 | 2               | 3          | 1            | 2    | 1    |        |       |    |                      | 2   | 2                 | 2                          | 1                   | 1   | 0                   |         |           |         |           |          |               |     |      |      |           | 92              |    |                                |                      |         |
| 205 | 3               | 3          | 1            | 2    | 1    |        |       |    |                      |   |                   |                            |                     |   |                     |         | 3         | 3       | 3         |          |               |     |      |      |           | 94              |    |                                |                      |         |
| 206 | 3               | 3          | 1            | 2    | 1    |        |       |    |                      |   |                   |                            |                     |   |                     |         | 3         | 3       | 3         |          |               |     |      |      |           | 94              |    |                                |                      |         |
| 207 | 3               | 3          | 1            | 2    | 1    |        |       |    |                      |   |                   |                            |                     |   |                     |         | 0         | -3      | 2         |          |               |     |      |      |           | 84              |    |                                |                      |         |
| 208 | 3               | 3          | 1            | 2    | 1    |        |       |    |                      | 2   | 2                 | 2                          | 1                   | 1   | 1                   | 1       |           |         |           |          |               |     |      |      |           | 94              |    |                                |                      |         |
| 209 | 1               | 1          | 1            | 2    | 1    |        |       |    |                      |   |                   |                            |                     |   |                     |         | 3         | 3       | 3         |          |               |     |      |      |           | 90              |    |                                |                      |         |
| 210 | 1               | 0          | 1            | 2    | 1    |        |       |    |                      |   |                   |                            |                     |   |                     |         | -2        | -3      | 0         |          |               |     |      |      |           | 75              |    |                                |                      |         |
| 211 | 3               | 3          | 1            | 2    | 1    |        |       |    |                      | -2  | -2                | 0                          | -1                  | -1  | 0                   | 0       | 2         | 2       | 2         |          |               |     |      |      |           | 85.0            |    |                                |                      |         |
| 212 | 3               | 3          | 1            | 2    | 1    |        |       |    |                      | 2   | 2                 | 2                          | 1                   | 0   | 1                   | 1       |           |         |           |          |               |     |      |      |           | 93              |    |                                |                      |         |
| 213 | 3               | 3          | 1            | 2    | 0    |        |       |    |                      |   |                   |                            |                     |   |                     |         | 3         | 3       | 3         |          |               |     |      |      |           | 93              |    |                                |                      |         |
| 214 | 3               | 3          | 1            | 2    | 1    |        |       |    |                      |   |                   |                            |                     |   |                     |         | 3         | 3       | 3         |          |               |     |      |      |           | 94              |    |                                |                      |         |
| 215 | 3               | 3          | 1            | 2    | 0    |        |       |    |                      |   |                   |                            |                     |   |                     |         | 3         | 3       | 2         | 2        | 1             | 1   | 3    |      |           | 91.5            |    |                                |                      |         |
| 216 | 3               | 3          | 1            | 2    | 1    |        |       |    |                      | 2   | 2                 | 2                          | 1                   | 1   | 1                   | 1       |           |         |           |          |               |     |      |      |           | 94              |    |                                |                      |         |
| 217 | 3               | 2          | 1            | 1    | 1    |        |       |    |                      | 2   | 2                 | 2                          | 1                   | 1   | 1                   | 1       | 3         | 3       | 3         |          |               |     |      |      |           | 92.0            |    |                                |                      |         |
| 218 | 3               | 3          | 1            | 2    | 1    |        |       |    |                      |   |                   |                            |                     |   |                     |         | 3         | 3       | 3         | 4        | 1             | 1   | 3    |      |           | 94.0            |    |                                |                      |         |
| 219 | 3               | 3          | 1            | 2    | 1    |        |       |    |                      |   |                   |                            |                     |   |                     |         | 3         | 3       | 3         |          |               |     |      |      |           | 94              |    |                                |                      |         |
| 220 | 3               | 2          | 1            | 1    | 1    |        |       |    |                      |   |                   |                            |                     |   |                     |         | 3         | 3       | 3         |          |               |     |      |      |           | 92              |    |                                |                      |         |
| 221 | 0               | 2          | 0            | 1    | 0    |        |       |    |                      | 0   | -2                | 2                          | -1                  | 1   | -1                  | -1      | 2         | 2       | 2         | 4        | 1             | 1   | 2    |      |           | 82.3            |    |                                |                      |         |

班級內外掃評分表

113年11月29日

| 班級 | 教室              |            |              |      |          | 此區只有扣分 |           |    | 其他                   | 廁所   |                |                            |                      |  |  |  |  | 戶外 |  |  | 辦公室、專科教室 |  |  |  | 其他 | 總分 |
|----|-----------------|------------|--------------|------|----------|--------|-----------|----|----------------------|--|----------------|----------------------------|----------------------|--|--|--|--|----|--|--|----------|--|--|--|----|----|
|    | 走廊、洗手台<br>(飲水機) | 垃圾桶<br>塑膠籃 | 窗戶、窗溝<br>前後門 | 教室地板 | 黑板<br>板溝 | 講桌     | 窗台／<br>陽台 | 掃具 | 完全未掃請註記 x 各項只有 0 或扣分 | 小便斗及感應器 (a) 感應器上累積灰塵：-1 (b) 小便斗有黃垢：-1 (c) 尿騷味：-1 | 大便持殘垢：-1 灰塵：-1 | 垃圾桶全空 + 2 一桶未倒 - 1 全沒倒 - 2 | 地板有垃圾 - 1 無垃圾與拖地 + 1 | 置灰塵或垃圾、置物台、架積灰塵或垃圾、灰 |  |  |  |    |  |  |          |  |  |  |    |    |